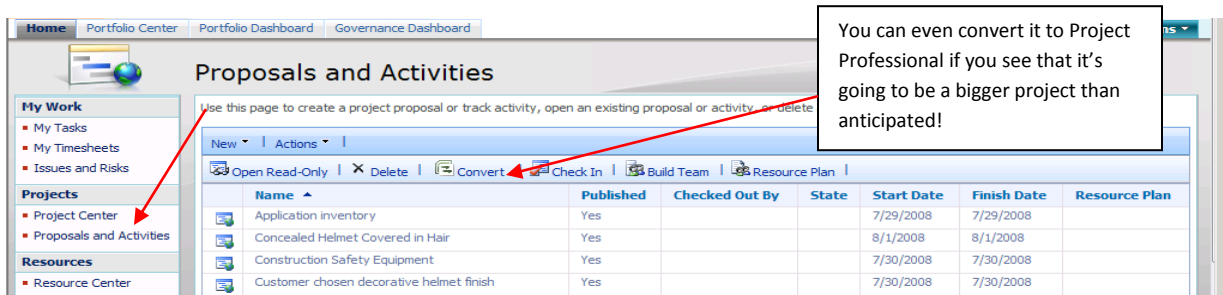




Activity Plans and Proposals

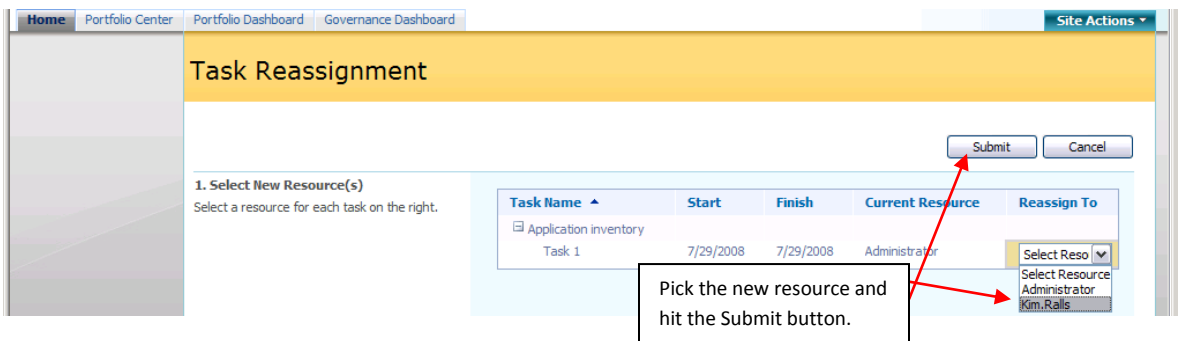
Have you ever had a very small project that really didn't need to be managed in Project Professional, but it would have been nice if it had shown up on your My Tasks page in Project Server? Now you can do just that, with Activity Plans! You can create a task list, even a resource plan and publish it so that it shows up on people's task lists. Proposals are very similar to Activity Plans, but they go through a workflow process that you can set up.



Name	Published	Checked Out By	State	Start Date	Finish Date	Resource Plan
Application inventory	Yes			7/29/2008	7/29/2008	
Concealed Helmet Covered in Hair	Yes			8/1/2008	8/1/2008	
Construction Safety Equipment	Yes			7/30/2008	7/30/2008	
Customer chosen decorative helmet finish	Yes			7/30/2008	7/30/2008	

Task Reassignment

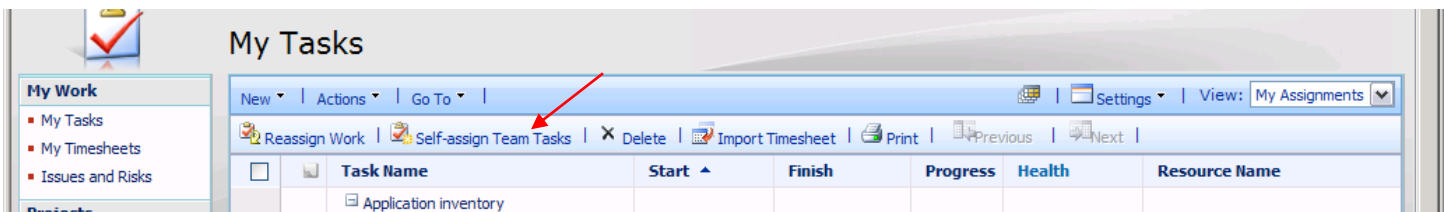
What if I have 5 tasks assigned to me and I'm going to be gone on vacation? I know that Kim is going to do these tasks for me, but in Project 2003 I had to contact my Project Manager and have them re-assign the task. Now I can do that myself! And it also goes to the Project Manager for approval! All you need to do is click the down arrow next to the task assignment you wish to reassign and choose Reassign Task. It will bring you to the task reassignment page.



Task Name	Start	Finish	Current Resource	Reassign To
Application inventory			Administrator	Select Reso...
Task 1	7/29/2008	7/29/2008	Administrator	Select Resource Administrator Kim.Rails

Team Resources

You can create a team and assign individual resources to that team. Whenever a task is assigned to that team, the task appears on the Team Tasks page. Each resource can go through and assign themselves to their particular task for the team. Once you click on Self-Assign Team Tasks, you'll be taken to the Team Tasks page. From there you can find your particular tasks and assign yourself to them. Then they will drop off of the Team Tasks page and show up only on your My Tasks page.



Task Name	Start	Finish	Progress	Health	Resource Name
Application inventory					